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| Portraits |  **CANDIDATE’S INFORMATION**  |
|  |
|  | Position applied for **\*** |  | Code |  | Location **\*** |
|  |  |  |  |  |  |
|  |  |  | **\***: Information required |
|  |  |  |  |  |  |  |  |  |
| **PERSONAL INFORMATION** |
|  | **Full name \*** |  | **Date of birth \*** |  | **Place of birth \*** |  **Gender \*** |  |
|  |  |  |  |  |  |  |  |  |
|  | **Permanent Address \*** |  |  |  |  **Height (cm)\*** |  |
|  |  |  |  |  |
|  | **Current residential place \*** |  |  |  **Weight (kg) \*** |  |
|  |  |  |  |  |
|  | **Personal ID/passport number \*** |  | **Issued by** \* |  | **Date\*** |  | Nationality |  | Marital status |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | **Contact Information** |  | **Mobile \*** |  | **Telephone**  |  | **Email \*** |  |
|  |  |  |  |  |  |  |  |
|  | Homepage (Facebook,Linkedln, other..) |  |
|  |  |  |
|  | **In case of emergency, contact person \*** |  | **Mobile \*** |  | **Telephone** |  | **Relationship \*** |  |
|  |  |  |  |  |  |  |  |  |
|  | **Address\*** |  |
|  |  |  |
|  | **Expected date to be onboard** |  | **Salary expected** |  |
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|  |
| **QUALIFICATION** |
|  | **Certificate\*** |  | **Name of School\*** |  | **Majority \*** |  | **From\*** | **To \*** |  | Classify**\*** |  | Average points**\*** |
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|  | Language Capacity |  | TOIEC |  | TOEFL |  | IELTS |  | Other Language: |
|  |  |  |  |  |  |  |  |  |  |
| **WORKING HISTORY (including part-time jobs; please start with the latest job)** |
|  | **From\*** | **To\*** |  | **Name of Company\*** |  | **Position\*** |  | **Salary level\*** |  | **Reason for resignation\*** |
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|  |
| **Describe working experience in details: (Main tasks & duties assigned in each company; achievements…)\*** |
|  | **Description for\*:** |  | **Main tasks** |
|  |  | >> |  |
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| **FAMILY MEMBER (Father, mother, brother/sister, husband/wife/daughter/son…)\*** |
|  | **Full name \*** |  | **Reationship** |  | **D.O.B** |  | **Career – Working place** |  | **Phone/Emai\*** |
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| **PLAN FOR CAREER DEVELOPMENT/PERSONAL EXPECTATIONS** |
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|  |
| **COMMEND AND REWARD, DISCIPLINE** |
| COMMEND AND REWARD  |
|  |  |
| DISCIPLINE |
|  |  |
| I hereby commit that up to now I’ve never been catched, sentenced or put into prison for any anti-law actions |
| **HOW DO YOU KNOW THE JOB POST?\*** |
|  |[ ]   Lotte Finance Website |[ ]  Written newspaper |[ ]  Relations |[ ]  Online newspaper |  |
|  |[ ]  Others (in detail) |  |
|  |
| **REFERENCES (i.e: your direct manager; your supervisor at University, your colleagues…..)\*** |
|  | Full name\* |  | Position\* |  | Company \* |  | Relationship |  | Phone/Email |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |
| **Please advise us whether you have any relationships and/or friends, who are working in Lotte Finance (if any)** |
|  | Full name\* |  | Position\* |  | Company \* |  | Relationship |  | Phone/Email |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |
| **Please advise us whether you have any relationships and/or friends, who are working in other banks/financial institutions in Vietnam (if any)** |
|  | Full name\* |  | Position\* |  | Company \* |  | Relationship |  | Phone/Email |
|  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |  |
|  | I hereby commit that all information outlined above are accurate and sufficient.I accept the company’s checking and verifying my related information for their recruitment process and selection.I commit not to sue my previous working, studying places or individuals who provide the Company with information in relation to the reference checking process. |
|  | ………., date………month…….year … |
|  | **CANDIDATE**(*sign here)* |
|  |  |