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|  |  |  |  |  | **Positions Applied For:**1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |   |   |  |  |
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|  Recent Photo**Salary Expectation and Notice Period:**   |
| **Basic Salary Expectation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Notice Period: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***30 days**45 days Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |
| **Personal Information:** |
| Full Name: |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Date of Birth:  |   |   |   |   | Place of Birth: |   |   |   |   | Gender: |   |   |  |
| Nationality: |   |   |   |   |  Religion:  |   |   |   |   |   |  Race: |   |   |   |   |   |
| Height: |   |   |   |   |   |   |   |   |   |   | Weight: |   |   |   |   |   |   |   |
| Temporary Address:   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Permanent Address:   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Email: |   |   |   |   | Mobile phone:  |   |   |   |   |   |   |   |   |
| ID/Passport No.: |   |   |   |   | Issued Date: |   | Issued Place:  |  |
| Have you got any friend or relative working at Ho Tram Project Co.? If yes, please provide: |   |  Yes,   |   | No |   |   |   |
| Contact name:  |   |  |  | Relationship: |  | Mobile phone: |   |
| Position: |   |   |   |   |   |   | Department: |   |   | ID No.:   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **Education & Qualifications:**  |
| **General Education: \_\_\_\_/12**   **Trade Certificates:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Years\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****College/ University/ Master**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Major**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Other Studies/ Training Courses**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |
| **Languages proficiently spoken and/or written (other than Vietnamese):** |   |   |   |
| 1 |  |   |   |   |   |   | Level: Basic |  |  Intermediate |  |  Advanced |  |  |  |  |   |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
| 2 |  |   |   |   |   |   | Level: Basic |  |  Intermediate |  |  Advanced |  |  |  |  |   |
| **Computer Skills:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Other Special Skills:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    |
| **Working Experience *(List the two most recent Companies)*:**  |  |  |  |  |
| **Company:**  |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |   |   |
| Address: |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |   |   |
| Last Job Title:  |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |   |   |
| Employment Date:  |   |   |   | *From:* |   |   |   |   | *To:* |   |   |   |   |   |
| Salary: |  |  |  | *Start:* |  |  |  |  | Final: |  |  |  |  |
| Reason for leaving:   |   |   |  |  |  |  |  |  |   |   |   |  |  |  |   |
| **Company:**  |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |   |   |
| Address: |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |   |   |
| Last Job Title:  |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |   |   |
| Salary: |  |  |  | *Start:* |  |  |  |  | *Final:* |  |  |  |  |
| Employment Date:  |   |   |   | *From:* |   |   |   |   | *To:* |   |   |   |   |   |
| Reason for leaving:   |   |  |  |  |  |  |  |  |   |   |   |  |  |  |   |
| **References Information:**  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ***(Name at least 2 persons referees other than your relatives whom we may contact for check references )*** |  |
| Name:  |   |   |   |   |   |  |  |  |  | Position:  |  |  |  |  |   |  |  |
| Company: |  |   |   |   |   |   |   |   |  Phone No.: |   |   |   |   |   |   |   |
| Name:  |   |   |   |   |   |  |  |  |  | Position:  |  |  |  |  |  |   |  |  |
| Company: |  |   |   |   |   |   |   |   |  Phone No.: |   |   |   |   |   |   |   |
| **Authorization:** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| □ I declare that I have not been convicted and am not currently being investigated for any felony and am not a declared bankrupt;□ As request of Ho Tram Project Company Ltd. **(“Company”)** I agree to provide a criminal record which issued by either Vietnamese or international law enforcement agencies;□ I understand that the provided information will be used for the purpose of assessing my suitability for employment within Ho Tram Project Co. Ltd. I acknowledge that failure to provide any lawfully requested information may result in my application being unsuccessful; □ I declare that the information supplied by me is a true and accurate account;□ I authorize Company to contact my nominated referees and educational institutions with my specific consent to verify my work history and character, work performance and stated qualifications;□ I understand that in the event of any falsification or failure of relevant information, it will be foundation to mutually terminate my employment in the future within Company. |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Signature of Applicant:  |  |  |  |  |  |  | Date: |  |  |  |  |  |  |  |